INTERNATIONAL FEDERATION FOR INFORMATION PROCESSING

MINUTES OF THE
Virtual BOARD MEETING
March 23rd, 2021

ZOOM

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Attendance List

M Hinchey	President
K Rannenberg	Vice President
G Marin Raventos	Vice President
A Wong	Vice President
J Gulliksen	Vice President
M Ftacnik	Honorary Treasurer
M Bramer	Honorary Secretary
D Kreps	Councillor
Jee-In Kim	Councillor
R Malaka	Councillor
P Palanque	Councillor
L Eastwood	Councillor
R Macedo	Councillor
M de Roche	Councillor
G van der Veer	Councillor
E Dundler	IFIP General Secretary
D Brady	Observer (Chair Finance Committee) partly

1   Call Meeting to Order

Mr Bramer, the Honorary Secretary, informed the Board that the IFIP President would join the Board half an hour later and he had been asked to guide the Board meeting in the meantime. **Mr Bramer** welcomed all participants to the virtual meeting.

2   Attendance and apologies

The Honorary Secretary confirmed that all members of the Board would attend the Board meeting. Mr Hinchey, Mr Ftacnik and Mr Malaka would join half an hour later. With the present attendance the IFIP Board meeting had a quorum to take decisions.

3   Business issues

3.1   *Approval of Agenda*

Mr Bramer asked the Board for approval of the agenda for the Board meeting. Caused by the late joining of the President and the Treasurer, their items will be postponed to their arrival. The Board unanimously **APPROVED** the agenda.

3.2   *President's Report*

Mr Bramer has been asked by the IFIP President to present his written President's report:

Covid-19
Regrettably, we again have our Board meeting in virtual mode due to the continuing pandemic.

I would like to thank GI for again understanding the constraints and that it would be irresponsible (and in many cases impossible) to ask people to travel at this time. They have kindly indicated that they will invite us to host a future Board meeting in Berlin.

General Assembly 2021
Also, regrettably, the Executive Committee has been forced to conclude that the General Assembly 2021 should be held in virtual mode. While we sincerely hope that the pandemic situation will have greatly improved by September, there are still many unknowns. It is unknown how practical it will be to travel in September, and it was felt that it was unfair to ask people to make foreign travel given this uncertainty around travel, vaccinations, quarantine, and risk.
The exact dates of the online GA will be determined at this Board meeting. Attendees were previously asked to keep 20-27 September available in their diaries.

UNESCO
We had planned to host an event to celebrate our 60th anniversary/jubilee at Maison de l'UNESCO on 28 September 2020. Because of the prevailing situation early in 2020, we decided to postpone this event. While UNESCO have been very supportive of rescheduling the event to the same date in 2021 (so that it would still coincide with UNESCO's International Day for Universal Access to Information and mark the end of our 60th anniversary year) this really does not seem possible at this point.

We are progressing plans with UNESCO to have a virtual (likely half-day) event on 28 September 2021 as part of a programme of 60th anniversary events.

60th Anniversary Event Coordination Committee
I have asked IFIP Vice President Anthony Wong to chair a 60th Anniversary Event Coordination Committee. The intention is not that this committee would run any events but will seek out active participation in a series of online events to recognize our 60th anniversary.

These events would include the UNESCO event alluded to above, an event to recognize our new IFIP Fellows (organized in conjunction with IFIP Vice President Jan Gulliksen), launch of the jubilee books, the IFIP Code of Ethics, and a number of bespoke events organized with IFIP members societies.

All IFIP events this year will be "branded" as 60th anniversary events. IFIP Honorary Secretary Max Bramer has created an event page on the IFIP website to list events and provide links to them.

WSIS
IFIP is again heavily involved in WSIS this year, including hosting an IFIP Virtual Exhibition organized by Moira de Roche which was launched in a well-attended online event on 15 March.

Ethics
A final version of the IFIP Code of Ethics has been approved and printed in booklet form.

Membership
Over the past 2 years we have spoken with potential new members: Botswana Computer Society, Thai Association of IT Professionals, Bangladesh Computer Society, IT Commission of the United Republic of Tanzania.   IP3, and Moira de Roche in particular, have been helping to progress issues with Botswana and Tanzania, and Moira is assisting Botswana with an event.

A consortium from Denmark, using the French arrangement as inspiration, is anticipated to apply to join IFIP soon.

Finance
The financial situation for 2020 did not turn out to be as dire as anticipated.   This is due to the postponement/cancellation of several expenditure items, reduced travel, and a higher-than-expected rise in royalties.

However, 2021 is expected to be badly hit by an almost complete loss of event fee income.

Time is allocated on the schedule to discuss budgets and finance.

The Board ACCEPTED the report.

3.3 *Secretary's Report*

Mr Bramer presented the report of the Honorary Secretary:

This is my second report to the Board since taking on the role of Honorary Secretary at the end of the 2019 General Assembly in Kiev and the second year that has been severely disrupted by the worldwide Covid-19 pandemic.

I am pleased to be able to report that the Secretariat has continued to function well despite very difficult lockdown conditions in Austria. I have regularly communicated with Mr. Eduard Dundler, the IFIP General Secretary and the head of the IFIP Secretariat on management and administrative matters and as always have found him an invaluable source of information and support. His colleagues in the Secretariat, Brigitte Brauneis and Marion Smith are always positive and helpful. Together they have enabled the Federation to continue to operate in what must have been extremely trying conditions.

Membership
Following a vote of the General Assembly using the electronic voting system, the Nigerian Computer Society has been accepted as a Country Representative Member. A membership application has also recently been received from DANFIP, a consortium of Danish universities, and is currently under consideration by the Admissions Committee.

The Federation's membership is now as follows
Country Representative Members: 37
International Members at Large: 2
National Member at Large: 1
Associate Members: 4
Honorary Members: 7
Ex-Officio Members: 6

Executive Committee
Since the last General Assembly, the Executive Committee has had a series of meetings on September 25th, October 20th, November 11th, and December 18th in 2020 and on January 15th, February 19th and March 4th in 2021. The minutes of all these meetings were circulated to members of the General Assembly and placed on the website in the secure area.

Finance Committee and Technical Assembly Chairs
At the last Board meeting it was reported that the chairs of both the Finance Committee and the Technical Assembly were vacant as the previous chairs were no longer members of the General Assembly. The posts have now been filled by the President, with Declan Brady, the immediate past Treasurer, as Finance Committee chair and Philippe Palanque as Technical Assembly chair.

Annual Report
The second in our series of annual reports, covering the period 2018-19 was produced and circulated during the year. The 2019-20 report is at an advanced stage of production and will be circulated soon.

General Assembly – September 2021
I would like to draw your attention to three important elections due to take place at the General Assembly in September. They are for a President-elect, a Vice-President and an Honorary Secretary-elect. The present incumbents of the President and Vice-President posts will reach the end of their second terms and are not eligible to stand again. The incumbent of the Honorary Secretary post is eligible to stand for re-election.

We are looking at possibilities for a secure electronic voting system to use for these elections.

IFIP 60th Jubilee
IFIP was founded in 1960, so our 60th Jubilee year was 2020. We were unable to celebrate the occasion then for obvious virus-related reasons but intend to do so this year. A Jubilee year planning committee has been established led by Anthony Wong. It is aiming to organize a series of events from now up to the end of the year. All Board members are strongly encouraged to contribute to these celebrations wherever possible, not least by cascading down publicity for the events to our member society, technical committee and working group communities.

Future Prospects
Despite the development of very effective vaccines, it would be naïve to imagine that the pandemic crisis is nearly over and the world will spring back to its pre-pandemic state soon, or indeed ever. As has frequently been pointed out, nowhere in the world will be safe until everywhere is safe. Dangerous new mutants of the Covid-19 virus can potentially come in from anywhere, anytime. Until virtually the whole world has been vaccinated – and possibly even then – there are likely to be repeated periods of restrictions on international travel, quarantining of entrants from certain countries etc.

IFIP is in a difficult position as a multi-national Federation which specialises in bringing people together from all parts of the world. We have to be especially careful that our international gatherings do not become super-spreader events. They are likely to be extremely vulnerable to suddenly imposed travel restrictions. We have all seen what can be achieved with virtual events and

virtual meetings, such as the IFIP Board and General Assembly. Valuable as they can be, they are no substitute for the person-to-person interaction of face-to-face meetings, but we must be prepared to live with them into the indefinite future and – if only as a contingency measure – plan accordingly.

<u>*Impact on IFIP's Financial Position*</u>
Whatever happens now, the economic impact on countries around the world is likely to be severe, but different from one country to another. The consequences for our member societies are also hard to predict but they are unlikely to be positive. The President has already reported that there is expected to be a severe drop in our income from events this year. By an unfortunate coincidence of timing, our long-standing investment portfolio has had to be closed and is currently attracting a zero rate of interest, although fortunately no handling charges. The income from the portfolio in 2019 was 213,000 euros. In 2021 it is likely to be zero.

While these problems continue, the drop in our income cannot simply be ignored. The Honorary Treasurer will be discussing the financial position in more detail later in the meeting, but I would like to make a personal plea to all budget holders to save money in the current year wherever possible and to be prepared to accept reduced budgets in the coming financial year. There may be a difficult period ahead, but IFIP is needed far more now than it was back in 1960 as our technology continues to transform the world and I have no doubt that IFIP will once again flourish when the effects of the pandemic fade away.

The Board ACCEPTED the report.

3.4 *Treasurer's Report*

The Honorary Treasurer, Mr Ftacnik presented the financial results of last two years:

The financial results are distributed in the usual form of TREAS 3 and 4 with short comments from the Treasurer.

The year 2019 was a relatively normal IFIP financial year with no limits as we see them in 2020. There was no big fluctuation, neither on the income side nor on the expenses side of the budget. The year 2019 ended with loss of 140K which was surprisingly covered mainly by the positive return on Portfolio of 213K which has led to general surplus of 75K.

The year 2020 was strongly influenced by the COVID 19 pandemic and limitations mainly in travel and physical meetings and events. On the income side this has influenced mainly the Proceeds from Activities which were budgeted to be 53K and were only 27K. Very good performance was on the Royalties from Publications with the result 82K (best in last three years) compared to budgeted 39K. Income from Membership fees were higher than in 2019 .

On the expenses side the staff costs remained limited to 184K with no increase in staff members as planned in the budget of 2020 with the amount of 261K. The decrease of administrative support from 96K to 24K and in TC from 63K to 16K was mainly due to travel limits of pandemic situation. There was also strong reduction in projects from 116K to 7K. All these led to operational loss of 25K instead of budgeted 352K. Financing project from portfolio and the use of TC

funds with no Return on Portfolio due to the decision of our bank has led to general surplus of 10K.

3.5 *Budget Goals for 2022*

Mr Ftacnik presented the budget goals for 2022 to the Board. He reminded the Board that these goals are the basis for the budgeting process in 2022.

- *The pandemic limits will stay until the end of 2021 and probably until the first half of 2022.*

- *The budget development of 2021 will be closely analysed on the quarterly base and compared to the results of 2020 to be able to predict the possible development in the first half of 2022.*

- *The budget for 2022 will be prepared with the expectation of slow return to normal in the second half of the year.*

- *There will be no additional staff budgeted for 2022.*

- *The tendency to balanced budget should be strengthened in the budget.*

- *The new investment strategy should be adopted in the year 2021 for the next 5 years in the Finance Committee.*

- *There will be no reductions in membership fees, only on very exceptional base.*

- *The TCs should be consulted in due time regarding their budget expectations.*

- *The budget should be presented in August 2021 for the EC and Board approval at least on month before GA.*

3.6 *IFIP Portfolio*

Mr Ftacnik informed the Board that a bank (Liechtensteinische Landesbank (Österreich) AG) has been found, which is capable of taking over IFIP's portfolio on similar conditions to UBS with no problems with passport holders of beneficial owners.

Mr Brady explained that the portfolio was invested at UBS according to the financial strategy in the IFIP Bylaws. The re-investment should follow this strategy.

The Treasurer asked the Board to recommend EC to approve to go forward with the investment of the portfolio.

The Board **APPROVED** unanimously in a formal vote for the Executive Committee to go forward with the investment of the portfolio.

4   Flagship Events

4.1   *World Computer Conference (WCC) Future*

Mr Hinchey reported that there is no possibility for a WCC in 2021. He informed the Board that India proposed to hold a WCC in 2022 or 2023. He will follow up with the Indian Computer Society. Other applications are welcome.

4.2   *World IT Forum (WITFOR) Future*

Mr Hinchey reported that for the time now there are no concrete plans for a future WITFOR. There are thoughts about having a WITFOR in South America. There are some ideas to run a WITFOR event online. But no concrete plans for the moment.

4.3   *World CIO Forum (WCF) Future*

Mr Hinchey reported no progress and that under the present circumstances it is not recommended to hold another event.

5   InterYIT

Mr Hinchey informed the Board that, although no report has arrived, InterYIT was very active in last year. Several events took place online in India, in UK and US. For all these events many submissions arrived. A detailed report will be given at next General Assembly.

6   Professionalism Program (IP3)

Ms de Roche presented the IP3 report to the Board containing achievements and plans for 2021:

Code of Ethics: A team led by David Kreps worked on an IFIP Code of Ethics based on the Code of Ethics by ACM. The Code of Ethics has been finalized, printed, and posted on IP3 and IFIP websites. The plan for marketing is under development and includes creating supporting material on website, proactive CARE process, case studies, invitation of member societies to contribute to case studies, educational materials, marketing over social media, video presentation for usage in keynotes, business opportunities, assist organisations to create an ethical culture. Accreditation Guidelines have been updated.

Additional Plans for 2021:
1. Find opportunities to work with TCs: "Together is better"
2. Digital Skills for Everyone, Everywhere
   a) Pilot project in Botswana
   b) Seek opportunities to replicate in other regions
   c) Seek funders
      i. Rotary – regional project
      ii. Follow up with WHO contacts
   d) Project with Maxim Nyansa
      a. Teaching programming to High School students in South Africa

Accreditations: IP3 was successful in re-accreditations of member societies and achieved
1. IITPSA
   Reaccredited for IP3P (Professional scheme, SFIA 5)

Pr.CIO (New for CIOs, SFIA level 7)
Valid for five years
2. CIPS
Accreditation process for IP3P completed.
Board to approve
3. ACS
Reaccreditation – delayed due to change in governance structure
4. New
ITPE – Engage to collaborate – Trusted Source?
Follow up with IP3 members
Connect with those who expressed interest

David O'Leary award: The David O'Leary Award was last presented in 2019. For 2020 it has been cancelled due to the pandemic restrictions for a physical General Assembly. It is planned to give the award in 2021 in a virtual celebration and to invite the winner in 2022 to General Assembly. A call for nominations will be distributed soon.

IFIP @ WSIS
IP3 will take part and organize
- a virtual exhibition at WSIS
- High-Level Policy Session
  about Ethical Dimensions of Information and Knowledge Societies, scheduled on Friday, 26 March from 12:00 – 13:00 Geneva local time
- IP3 Thematic Workshop
  for building Cyber Resilience with a Professional workforce on Tuesday, 13 April 2021 at 13:00-14:00 CEST
- IT in Disaster Risk Reduction (ITDRR) Workshop
  after a decade from the Great Eastern Japan Earthquake and Tsunami on Friday, 9 April 2021, 13:00–15:00 (UTC+02:00).

7   Technical Assembly (TA)

Mr Palanque informed the Board about the new working rules of Technical Assembly:
- meeting every 3 months at the minimum
- Shared documentation space in Google Drive
- Shared consolidated agenda and real time minutes preparation
- Systematic listing of actions to be performed and close follow up of them

Mr Palanque reminded the Board of the objectives of Technical Assembly:
- Foster activities from TCs to IFIP (e.g. production of nominations to IFIP Fellows and other awards)
- Processing systematically requests from IFIP (e.g. DOI, …)
- Learn from successes (e.g. reporting of successful practices to support the research fields)
  - Working Groups portfolio (e.g. creation and evolution)
  - Conference activities (e.g. seed funding to support organizers with early expenses)
- Learn from failures or difficulties
- Increase the activity and the visibility of the TA and the TCs (as a group) e.g. having a web page on the IFIP website
- Connect TCs with other societies
  - Informatics for all coalition (led by Don Passey TC 3)

- Participation of IFIP within Association for Information Systems https://aisnet.org/ org/ (led by Isabel Ramos TC 8 chair)
  - Strong interest from at least 3 TCs: TC8, TC9 and TC13 (with already contacts in place)
  - Decided to have a task force on that led by Isabel Ramos
- Connection with AI societies (led by TC 12 and Eunika Mercier Laurent)

Mr Palanque informed the Board about a proposal for a modification of connection between TA and IFIP entities. TA will bring up at next General Assembly a proposal for changes in IFIP's Statutes and Bylaws impacting the composition of the Executive Committee.

The Board saw the proposal of Technical Assembly as important and will support it. The Board **SUGGESTED** Technical Assembly should follow the procedure for changes in S&B and bring the request to General Assembly 40 days before GA for discussion and decision.

8. Publications Committee (PC)

Mr Rannenberg presented the accomplishments since the 2020 GA meeting, important facts and ongoing work:

Open Access to IFIP Publications in general
Open Access to IFIP Publications is currently realized via four channels, as documented on
www.ifip.org/index.php?option=com_content&task=view&id=219&Itemid=564 :
1) *The new IFIP Digital Library (https://hal.inria.fr/IFIP/), which currently makes available the author's files of IFIP Springer publications (AICT, LNCS, LNBIP) from 2018 (as applicable) back to 2010. It also includes the references to such publications up to and including 2020.*
2) *Springer Link (https://link.springer.com) for IFIP Springer publications (AICT, LNCS, LNBIP) with free access for all articles 4 years old and older, almost complete backwards till 2005 and additionally many publications backwards till 1995, when Kluwer Academic Publishers (KAP) became the official IFIP publisher. NB: Not the "books" are free, but the individual articles. So, don't get confused by the fact that there is a lock on the book download. Just move on to the table of contents and download the articles individually.*
3) *IFIP Select (ifip.org/select): Selected papers from IFIP proceedings, selected to be of interest to a more mainstream audience, especially member societies' members, so that member societies can distribute this compendium as a service to their members. Papers are more overview papers than very specialized ones and in any case, each accompanied by "cover paper" of 2-3 pages that describes the related scientific paper and its relevance for a more mainstream audience.*
4) *The previous IFIP Digital Library (dl.ifip.org/) for some non-Springer publications and also Springer publications between 2005 and 2012.*

Combined, (almost) all IFIP works published with Springer from ca. 2005 to 3 years old are available for open and free access (one way or the other). In addition, many proceedings back till 1995 when KAP became the official IFIP publisher are available (NB: KAP, the then official IFIP publisher, was merged into Springer in 2004).

Revision and update of the IFIP Digital Library

The implementation of the new IFIP DL provided as a professional service by Inria had been initiated to provide open access to results of IFIP events and to strengthen IFIPs position in the publication market, e.g. in relation to commercial and other publishers. The implementation is progressing. The status can be viewed on https://hal.inria.fr/IFIP/ . The positive strategic impacts are already palpable.

- o *Uploaded content and offerings to readers*

Per 16th March 2021 there were 15874 full text documents uploaded (15864 in September 2020). The upload process was slowed down because of the Corona crisis.

All IFIP publications by Springer from 2010 through 2019 and the first of 2020 are in the DL. We also have the first three eCollection (non-Springer publication) volumes and the first ePublication ("Informal Introduction to ALGOL 68") in the DL. Each eCollection is also in the collection for its TC and events, ePublications as appropriate. ePublications are IFIP documents that are not reviewed research conference/workshop papers but are relevant and not documented elsewhere, such as the ALGOL 68 introduction.

Several options for search are implemented and a function "Cited literature" to extract bibliographies from articles automatically.

For all downloadable papers the numbers of record views and document downloads are given. https://hal.inria.fr/IFIP-AICT-362/hal-00669799 also documents an example of the interface to Altmetric coverage with e.g. Mendeley and News references.

For the most recent Springer publications (for which Springer has the exclusive publication and embargo rights for three years except for author copies on authors' home pages) the tables of contents are given. There is a link to the author manuscript and a link to the paper in SpringerLink. So, the author manuscript can be obtained by clicking on its link, and the (Springer) publication copy of the paper can be obtained by clicking on its link (designated DOI). The publication version link will be active as soon as the proceedings volume is added to the DL. So, the paper is accessible to those with a subscription to SpringerLink immediately, and four years after publication it is accessible to the public four years after publication. The author manuscript link is active from three years after publication.

The structure of IFIP Springer and non-Springer publications is reflected in the DL including the new AICT Festschrift subseries.

- o *Upload procedures and conditions*

The IFIP eCollection and ePublication workflow procedures are agreed with the IFIP Secretariat and Inria. So IFIP is inviting IFIP eCollections and ePublications. The price is 10 EUR per paper upload (with the front matter counting as one paper also). Interested event organizers are invited to contact the IFIP Secretariat.

- o *Downloads and reception*

In 2020 monthly views and downloads were between 51898 and 76102 with peaks in June, May, and August 2020 and seasonal changes (i.e. rather smaller figures in February, July, and September).

Ca. 74% of the accesses are paper downloads, the other 26 % are views and downloads of the metadata. The statistics providing these figures are following the approach of the COUNTER project (www.projectcounter.org), so accesses by robots are removed if detected. Therefore, the figures are lower than the figures that are

displayed per paper in the DL interface, where these sanitisation mechanisms are not (yet) applied to the same degree.

The 3 most popular documents in 2020 were:
1. *"Network Profiling: Content Analysis of Users Behavior in Digital Communication Channel" (hal-01542442) from "Multidisciplinary Research and Practice for Information Systems: IFIP WG 8.4, 8.9/TC 5 International Cross-Domain Conference and Workshop on Availability, Reliability, and Security, CD-ARES 2012, Prague, Czech Republic, August 20-24, 2012. Proceedings" (4.641 accesses).*
2. *"Identifying the Drivers of Economic Globalization and the Effects on Companies' Competitive Situation" (hal-01524230) from "Advances in Production Management Systems. Value Networks: Innovation, Technologies, and Management: IFIP WG 5.7 International Conference, APMS 2011, Stavanger, Norway, September 26-28, 2011, Revised Selected Papers" (4.173 accesses);*
3. *"A Guide to Selecting Theory to Underpin Information Systems Studies" (hal-01468141) from "Grand Successes and Failures in IT. Public and Private Sectors: IFIP WG 8.6 International Working Conference on Transfer and Diffusion of IT, TDIT 2013, Bangalore, India, June 27-29, 2013. Proceedings" (3.937 accesses).*

The publication at rank 100 had 462 accesses.

Inria points out that the results obtained should not be considered in the absolute, as in addition to the consultation and downloading of files by IFIP DL users, there are also numerous scores from indexing robots and counts from other search engine crawlers. Furthermore, it is not necessary to consult a record to download the document: Google offers direct links, the links in the bibliographies are often links to the document and not to the record, etc. This may explain why the results of file downloads can be higher than those of consulting records.

  o *The previous IFIP Digital Library*
At the same time with thanks to the volunteer efforts of TC 6 and especially Aiko Pras we continue to have many IFIP publications (mainly proceedings from 2005 till 2012) available for free access at http://dl.ifip.org/ . This is not limited to TC 6 publications and holds for publications three years old and older. However, this library has collected more proceedings than agreed and made announcements, that the links to those proceedings would be preserved, even when dl.ifip.org will be rerouted to the new IFIP DL. Therefore the transfer effort is larger than expected and the degree of rerouting is being clarified.

Publications agreement with Springer
The current contract with Springer is valid since January 01, 2020 and until December 31, 2024. Please let the PC know any issues that you see, so that they can be discussed and considered in the work with Springer and for future negotiations.

  o Publication lines with Springer
IFIP's flagship line of publications is IFIP Advances in Information and Communication Technology (IFIP AICT, http://www.springer.com/series/6102). Besides the main line IFIP AICT currently has three active sub-lines: Festschrifts, Surveys and Tutorials. In addition several IFIP publications are published as part of LNBIP and LNCS. The first AICT Festschrift was published on the occasion of IFIP's 60th anniversary in December 2020. It is AICT 555 with editors Leon Strous, Roger Johnson, David Alan Grier, and Doron Swade. The title is "Unimagined Futures – ICT Opportunities and Challenges", see https://www.springer.com/gp/book/9783030642457#.

o *Publication figures and income*

In 2020 altogether 54 volumes were published (after 53 in 2019, 45 in 2018, 48 in 2017, and 49 in 2016). For 2021 so far 40 publications are envisaged. Royalties for 2019 had been 69245 EUR after 50001 EUR for 2018, 60938 EUR for 2017 and 51942 EUR for 2016. Compared to 2018 this is a raise of more than 24.4 % in published volumes and more than 38.4 % in EUR. Royalties for the first half of 2020 were 30025 EUR. It should be noted that volumes are counted per publication year, while royalties are counted per arrival at the IFIP accounts, so many volumes of Year n generate IFIP income not in Year n, but in Year n+1.

o *Linkage from Springer publications to IFIP and its events*

2017 Springer has started inserting society logos on the SpringerLink pages of proceedings resulting from their cooperation with societies. Therefore, the IFIP-logo is being displayed on the bottom of the sections "About these proceedings" (Bibliographic information) and "About this paper" of all IFIP AICT, IFIP LNCS and IFIP LNBIP volumes.

The relation between the IFIP AICT Editorial Board members (one per IFIP TC) and the respective TCs is made explicit both on the Springer IFIP AICT website and the AICT book front matter. The IFIP AICT website also links to detailed information about the 13 series editors organized by the sequences of IFIP TCs.

Authors and editors can add their ORCID (Open Researcher and Contributor ID) to their name in all IFIP-AICT proceedings papers.

o *Access to IFIP publications with Springer*

Access to IFIP publications with Springer (AICT, LNBIP, and LNCS) is as follows:

1) *All IFIP publications in SpringerLink are becoming cost-free accessible four years after publication. This holds for as long as IFIP has a contract with Springer. It covers the publications since the contract between IFIP and Chapman and Hall (and later Kluwer) back in 1996. So many more of the earlier IFIP publications are now available for free as long as this contract holds. (NB: This is not to be confused with the embargo period for the IFIP Digital Library. After 3 years IFIP can put the author's versions of IFIP publications published with Springer into the IFIP Digital Library.)*

2) *"Retrodigitized" proceedings are opened after 3 years instead of 4 years. As Springer had retrodigitized many of the older proceedings in 2013, almost all became available during 2016.*

3) *Publications published under the current and the previous contract (i.e. from 2015 till 2019 and from 2020 till end of 2024) will be accessible cost-free also after the end of any contract with Springer.*

4) *Springer offers to IFIP a special tariff structure for IFIP events going for immediate open access publications with Springer. If a complete whole volume is made open access the normal net fees are 34 EUR/page; for the first 2 proceedings per year this fee is reduced to net 30 EUR/page, for further ones in the same year to net 28 EUR/page. If single articles are made open access the net price is 42 EU/page. For AICT 555 Springer enabled open access as a jubilee gift, see https://hal.inria.fr/IFIP/ .*

o *Quality assurance and other IFIP procedures*

The interaction between a proceedings editor and Springer is subject to all procedures established by IFIP for all IFIP publications. In particular, this includes any quality assurance mechanisms established by IFIP. There is a high degree of agreement on quality assurance between Springer and IFIP, although some elements in IFIP's policy had needed explanation. To operationally ease the process of quality assurance the

members of the AICT Editorial Board are being informed every time when Springer has accepted to start the process of publishing proceedings from an event of "their" TC.

  o *Rights for IFIP events to gain proceedings and related conditions*
An IFIP event whose proceedings are published by Springer can receive up to 50 printed copies of the proceedings free of charge except for shipping costs.

However, it should be noted, that Springer is moving to the option of temporary, normally two weeks prior and two weeks following the event, free access to the publication on SpringerLink instead of this option. So, at some point in the future there may be only the option to receive temporary free access to the proceedings in SpringerLink.

Springer indeed reduced the default number of complimentary copies to 25; the other 25 copies need to be requested explicitly. This option was only this summer included into the standard information on terms handed to editors (the terms for bulk purchases of conference proceedings) after an explicit request by IFIP.

Moreover, Springer will provide free printed copies for post-conference proceedings only, if the files are sent within 9 months after the conference. Otherwise only temporary free online access is offered. New events in their first two instances are exempted from this restriction.

Springer is currently offering the free use of the iThenticate tool for plagiarism check as a part of the Springer proceedings publication package. The tool is offered on demand to all events publishing with Springer, but as it has costs, Springer does not publicize this widely (also, 90% of the events seem to not really need this). The software checks everything registered at Crossref (whatever has a DOI – so all serious publications) plus a lot of cites on the web. The tool is not perfect, but to Springer's knowledge the best available.

  o *General trends in Springer's interests and offerings*
There are also general trends in Springer's interests and offerings that are worthwhile to note:
  • Springer is more interested in topically targeted publications than in publications that cover the whole of informatics or computer science, as topically targeted publications seem to sell better.
  • Publications on SpringerLink have moved from pdf to an html/e-book compatible format.
  • All printing is via "print on demand".
  • For institutions who purchased one or more eBook collections from Springer and their people there is a lower quality, black-white only printing option, called "MyCopy" for £24.99 / $24.99 / € 24.99 / ¥2999 (depending on shipping address) per copy including shipping & handling excluding local VAT/Sales tax where applicable. Details including a list of the ca. 30 countries, where this service is available, can be found on https://www.springernature.com/gp/librarians/products/ebooks/my-copy .

IFIP Select: An "e-journal" comprising "best" papers from IFIP proceedings
The purpose of IFIP Select is to obtain a better outreach and diffusion of some of the excellent research done in within IFIP TCs and WGs. By doing that and adding some information & discussion on the practice contribution we make the research produced within IFIP available to a much larger audience of national computer societies. IFIP

Select is a regular compendium of papers from IFIP proceedings that could be of interest to an audience, especially member societies, who could distribute that compendium and see value in it justifying the IFIP membership fee. "Best" is "Best for member societies", i.e. more overview papers than very special ones.

The concept especially includes asking the authors of the selected papers to produce a "cover paper" of 2-3 pages that describes the related scientific paper and its relevance for a more mainstream audience, especially for practitioners and other "typical" members of member societies.

IFIP Select is accessible under www.ifip.org/select and via the IFIP home page. It contains the "cover papers" and links to the full original papers in the IFIP DL or Springer Link or copies of the full papers, if they are not published elsewhere.

Since the publication of the first issue IFIP Select is being publicised together with Springer. A preliminary agreement was reached that existing papers from Springer Link can be linked in a way enabling cost-free access. These papers are available for 12 months to cover for 2 issues per year.

  o *Editorial process*
The TC Chairs once a year appoint two published papers from the last 18 months as the best from their TC.

The Editor-in-Chief contacts the authors and asks them to write and add a 2-3 page "How can I apply this? – The practice contribution" aimed at the thousands of members of national and regional Computer Societies (that are members of IFIP).

When received this new addition is reviewed by a small Editorial Board (currently 2 people) appointed by IFIP Publications Committee consisting of representatives from National Societies with a reasonable command of research.

  o *Logistics*
The journal is being published electronically 2-3 times a year. In each issue of the journal there are to be 5-7 papers. This means that each TC on average will have 1.5 best papers published per year.

  o *Operations till now*
Jan Pries-Heje – former Chair of TC 8 – is Editor-in-Chief for the first 3 years. Elizabeth Eastwood has agreed to to review the "cover papers" from the perspective of a national computer society representative.

The first 2 issues with a total of 10 papers were published in February and December 2019 (https://www.ifip.org/index.php?option=com_content&task=view&id=262&Itemid=674) They contain papers from TCs 3, 8 (6 papers), 9, and 13 (2 papers).

IFIP TC journals
Three TCs have journals:
  1) *TC-3 Education and Information Technologies, with Springer, https://link.springer.com/journal/10639*
  2) *TC-11 Computers & Security (COSE, https://www.journals.elsevier.com/computers-and-security/) and the International Journal for Critical Infrastructure Protection (IJCIP, https://www.journals.elsevier.com/international-journal-of-critical-infrastructure-protection/) with Elsevier.*

3) TC-14 Entertainment Computing, with Elsevier.
https://www.journals.elsevier.com/entertainment-computing .

Work in progress and plans
Continued development of the IFIP DL and the "IFIP eCollection" series
Aiming for an "IFIP eCollection" series as the primary series for proceedings not published by Springer a process is being developed to integrate the respective articles (including proceedings with an IFIP ISBN) into the IFIP DL. Several publications are being used for test runs. Tools are needed to support the editors of non-Springer proceedings for those tasks that for Springer proceedings are executed by Springer. This holds especially for the transfer of files out of paper reviewing systems and the production of the metadata needed for the DL. One option is the Sciencesconf conference management system that Inria provides. However, at least four different systems are being used by the several organizers of TC-6 conferences. A related step is to transfer the e-only proceedings that are currently in Aiko Pras' library into the new IFIP DL.

Moreover, it is planned to redirect dl.ifip.org to the new IFIP DL. This requires that the links to the proceedings in the previous IFIP DL will be preserved or redirected. As this library has collected more proceedings than agreed and made some announcements, that links to those proceedings would be preserved, even when dl.ifip.org will be rerouted to the new IFIP DL the transfer effort is larger than expected.

Following interest by the Technical Assembly the option for IFIP to issue Digital Object Identifiers (DOIs) for its non-Springer-publications is being explored. For this a membership in a DOI Registration Agency is needed. A trial period with a membership in Crossref until General Assembly 2023 is proposed to the Board (see extra document). In the long-term perspective it is worthwhile to consider whether Inria would be offering DOIs for materials in their archives; more precisely CCSD (The Center for Direct Scientific Communication), who operates HAL, the basis of the IFIP DL might be doing this. For IFIP eCollection and ePublication documents this would be a good match, as they are being processed by Inria for the DL anyway. Inria is indeed considering these kind of offers for the future, but nothing is available currently. Also it is unclear, when more information would be available.

In view of restricted resources, the opening of the IFIP DL towards non-Springer proceedings has got priority over the bibliographic processing of Springer IFIP proceedings older than 2010.

There are also some open questions being clarified regarding IFIP's possibilities and impossibilities for (usually old) papers where the copyright is not clear.

Quality assurance for IFIP publications
Work is underway to implement quality assurance for all IFIP publications by an IFIP editorial board. Feedback from the Technical Assembly on the proposal for regular quality assurance process (that had originally been developed within the Technical Assembly) was mixed. Some TCs like the process. A few TCs don't see any need for any formalized process, as one should trust the well-chosen Programme Committee chairs. Some TCs are insecure about the effort for the process. One TC is now trialling the proposed process reporting good experiences.

For the "IFIP eCollection" series quality assurance will also need to cover those aspects that with Springer publications Springer is taking care of (e.g. compliance with

the IFIP templates and proper lists of references). The respective requirements procedures are now being discussed with the IFIP TA.

Development of IFIP AICT
The intention remains to involve the AICT Editorial Board, along with the PC, in considering how to make AICT a stronger series, using sub-lines to distinguish between different types of events and publications. The 2nd Festschrift edition will be AICT 600, a collection of papers focussing on the technical/scientific output of the TCs and their WGs on the occasion of IFIP's 60th anniversary. It will be freely accessible as AICT 555 via https://hal.inria.fr/IFIP/ .

IFIP Select: An "e-journal" comprising "best" papers from IFIP proceedings
The first issue of the second volume is under preparation to be published. It has not been published as only two TCs nominated papers. Therefore, it has been decided to seek support from the Technical Committee Chairs and if this can be achieved Jan Pries-Heje is willing to take on the editorship one more time aiming at an issue of IFIP Select by summer 2021. The new deadline for paper nominations by TCs (including papers from 2019 and 2020) would then be May 15. If the number of TCs nominating rises we can quickly move to two issues per year again.

The UNESCO Software Heritage initiative
The UNESCO Software Heritage initiative has asked for IFIP support. This can have a wide spectrum, e.g.:

1) *IFIP recommending for IFIP publications the archive/reference/cite guidelines that are detailed in the article "Archiving and Referencing Source Code using Software Heritage" published by International Congress on Mathematical Software (ICMS, Springer open access at https://link.springer.com/chapter/10.1007%2F978-3-030-52200-1_36);*
2) *An official IFIP commitment to the initiative;*
3) *An expansion of our DL to archive software (NB: the guidelines mention HAL (the basis for our DL) as an existing infrastructure for archiving software).*

Many things can be imagined. For the moment, the PC is assessing the paper referenced with regard to:

1) *The usefulness of the guidelines to be added to our guidelines for editors and authors;*
2) *Possible competing or parallel initiatives we should also consider;*
3) *Advice to IFIP EC or Board or GA on this topic;*
4) *The idea of expanding our DL with software archiving;*
5) *Possible related issues of relevance.*

Input is welcome.

9. Digital Object Identifier (DOI)

Mr Rannenberg presented a proposal for a trial to use DOI in IFIP's Digital Library:

It is proposed to ask the Secretariat for membership with Crossref (https://www.crossref.org/). This membership is to be upheld for a trial period till the end of 2023. The trial is to be evaluated at the General Assembly 2023 the latest with the option to leave Crossref at the end of 2023.

- o *Aims of the trial:*
  1) *Issue Digital Object Identifiers (DOIs) for IFIP publications that do not get a DOI otherwise. Prime examples are the IFIP eCollection series and the ePublications;*
  2) *Learn about the interest in DOIs by editors and authors of IFIP publications;*
  3) *Gather experience about the processes in the IFIP Secretariat to issue and maintain DOIs and the related effort;*
  4) *Gather experience with the DOI system and with Crossref as a Registration Agency.*

- o Related costs and distribution of costs

*For IFIP membership with Crossref has a cost of USD 275 per calendar year pro-rated for the remainder of a calendar year. So, membership costs are assumed to be maximum 2.75 * 275 USD = 756.25 USD, which can be assumed to be not more than 760 EUR. These costs are to be paid from central IFIP funds and allocated at the budget of the Publications Committee.*

Content registration fees via Crossref are onetime 1 USD for "current"[1] records, which are assumed to be the main share of records to be provided with a DOI. "Backfile" records are priced at 0.15 USD. Content registration fees are to be charged to the IFIP entity sponsoring the respective publication and/or related event.

For the first steps of the trial IFIP will need to set up a few DOIs for testing. This may be "central" documents like the Code of Ethics or other documents already in the IFIP DL. 200 EUR should be enough for these DOIs, so central funds will need to bear 760 EUR plus 200 EUR, in summary 960 EUR till 2023.

Mr Palanque reported that Technical Assembly is very interested and will support the trial.

The Board **APPROVED** the membership at Crossref till end of 2023 and to start of a trial.

10. Membership & Marketing

Mr Bramer, chair of the Membership and Marketing Committee presented the report:

Following the last General Assembly, a recommendation from the Admissions Committee that the Nigeria Computer Society (NCS), which was a member of IFIP from 2004 to 2016, be allowed to re-join the Federation as a Country Representative Member (CRM) was put to an electronic vote of the Country Representative Members. A two-thirds majority of voters was needed for this motion to succeed. I am pleased to report that of the 19 votes cast all were in favour of the proposal. However, it should be noted that 19 is only one more vote than the minimum needed to meet the quorum requirement for electronic voting.

At the last meeting of the Board, it was reported that the Danish member society Dansk IT had terminated its membership and that attempts to obtain a new member society for Denmark had been unsuccessful. I am pleased to report that we have now received

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[1] "Current" content includes the current calendar year + the previous two calendar years (so for content registered in 2021 this is those with publication/award dates of 2021, 2020, 2019). "Backfile" is for anything earlier than that (so in 2021, that will be content published/awarded in 2018 or before). A record can be e.g. an article or a full book.

an application from a consortium of Danish universities known as DANFIP to join as a Country Representative Member. This application is currently under discussion by the Admissions Committee. As always, the CRMs on the General Assembly will make the final decision. The number of member societies, including Members at Large, is currently 40.

Late payment of membership fees by several societies is a perennial problem and the financial implications of the pandemic are unlikely to make this any better. The impact on our membership will no doubt be clearer by this time next year.

The Membership and Marketing committee has been dormant recently, not least because of the pandemic. The Covid-19 crisis is at last slowly easing, leaving many problems (including financial ones) behind it. In my view significant recruitment of new member societies is not feasible at the present time and we now need a new strategy based on retention of our existing members and promotion of our Technical Committee (TC), Working Group (WG) and other events.

This year IFIP is celebrating its 60th Jubilee year (postponed since last year for reasons I do not need to explain). This presents a significant opportunity for the Federation to promote its activities of all kinds and also a significant challenge as we are now almost a quarter of the way into the year. Vice-President Anthony Wong is chairing the 'IFIP 60th Events Coordination Committee' and will be talking about the current plans later in this meeting.

I have begun attending planning meetings for the Jubilee on the Membership and Marketing Committee's behalf. I have also created an initial version of a Jubilee website which will highlight all our events for the year, the special Jubilee publications etc. I have also volunteered to organise an event for the Jubilee which I envisage as a 'showcase' for the Federation, with short presentations by several prominent members, aimed at bringing out the wide range and high quality of our work.

To support these activities the membership of the committee is being revised so that it represents the major parts of the Federation and has an appropriate geographical spread of members. I am hoping to hold an initial meeting of the 'M&M committee phase 2' in the next few days, to feed into the next meeting of the IFIP 60th Events Coordination Committee.

IFIP is a worldwide organisation with over 3,000 people in its structure of standing committees, technical committees and working groups, not counting all those involved in IP3 and InterYIT. Our member societies have a combined membership of at least half a million people. However, the Federation has a very small central Secretariat and its elected officers, chairs and other organisers are unpaid volunteers, most of whom have significant other professional commitments so it is perhaps unsurprising that information about our activities – even our 'flagship' events - often flows poorly through the organisation, stopping long before it reaches the members of the member societies. I see an important part of the Membership and Marketing Committee's task of publicising our activities as being to improve our internal communications by providing a regular flow of information to:
- Member societies and through at least some of them to their national or international membership
- General Assembly members and through them to their professional colleagues and associates
- TC and WG Chairs and through them to TC and WG members and their professional networks
- IP3 and InterYIT and through them to their networks of contacts worldwide.

If we can communicate more effectively with those who are already IFIP 'insiders' and cascade information down through them to the wider IT world, we will have a far more effective means of reaching the community of IT professionals than any external marketing agency could ever provide.

This is a large and daunting task, but the Jubilee celebrations will give us a series of high-quality events to publicise and the opportunity to begin establishing a distribution system that I hope will last long after the Jubilee is over.

We are not starting from nothing. We already have two good regular news publications: IFIP Insights (monthly) and IFIP News (quarterly). We also have an annual IFIP Bulletin, which gives considerable information about our member societies, TCs and WGs, and an Annual Report which brings together reports prepared for the General Assembly. All of these deserve a much greater circulation than they have now. As well as a small YouTube channel, we have a presence on two social media platforms: Twitter and LinkedIn but both are greatly underused. I would identify making a major improvement in our social media presence as a high priority for the Federation. Discussions about this are currently taking place in the IFIP 60th Events Coordination Committee and will be an important issue for the Membership and Marketing committee in the coming year.

11. 60th Anniversary Events Coordination Committee

Mr Wong reported that he has been appointed to chair the 60th Anniversary Events Coordination Committee. The intention of the Committee is not that this committee would run any events but will seek out active participation in a series of online events to recognize and commemorate the IFIP 60th anniversary.
The IFIP 60th Events Coordination Committee met for the first time on March 1 2021, 9am Vienna Time.

*While in principle there are no restrictions with regards to the topics of jubilee events that we encourage our member societies and our technical community to undertake, the **Terms of Reference** indicate that:*
"The overall theme for the series of celebratory events and activities around the world could be based on the title of the IFIP 60th Anniversary publication: "Unimagined Futures".

The first jubilee book has been published. It will become available via the IFIP Digital Library.

So far, the idea of a larger number of virtual jubilee events of different sizes worldwide is a first for IFIP due to COVID-19. In the past usually a few bigger physical events were organized to commemorate a jubilee. For instance, IFIP 50th was celebrated with the World Computer Congress 2010 in Brisbane, Australia, hosted by the Australian Computer Society (ACS) under the auspices of their President Anthony Wong.

An overview of responses to invitations that had been sent out recently are outlined below.

1. **Brazil** – *President Sociedade Brasileira de Computação – SBC - organizing a 2-hour session on the main track, open and remotely (online) free to the general public and co-branded with IFIP during their SBC 2021 Congress "Innovation and Digital Transformation: Facing the Complexity and Uncertainties of the Contemporary World". The SBC 2021 Congress occurs from July 18 to 23, 2021.*
2. **Japan** – *IPSJ (Yuko) is planning to cooperate with ITDRR2021 (IFIP WG5.15 annual conference in Japan) as one the events for 60th anniversary association with IFIP.*
3. **NZ** – *Rep for Institute of IT Professionals New Zealand - This initiative is an excellent idea. In New Zealand, we are also celebrating our 60th Anniversary (one year late), and we have already planned a series of mini-conferences to occur in every city in NZ + a book. So I will discuss the implications of your proposal with the organising committee and get back to you very soon.*
4. **South Korea** – *Positive response from Rep and Past President of KIISE – following up with KIISE.*
5. **Ireland** – *Secretary-General Irish Computer Society - ICS would be very happy to organise an event planning and will revert to you in due course.*
6. **Canada** – *Chairman of CIPS- will forward this material to our Executive Council for the next meeting such that planning can begin in earnest.*
7. **Italy –** *President AICA– in 2021 celebrating 60th anniversary, with the Italian National Committee for Unesco, around mid June (ideally Wed 16th or Thurs 17th); the event would be online, but a few speakers could convene in Rome, so that the Italian Ministry of Foreign Affairs may host it; Event title: 60 years of borderless research in Information Processing.*
8. **Australia –** *Each of the 7 ACS supported TC representatives on IFIP TCs:*
    - *Anant Vima – TC8*
    - *Artur Lugmayr – TC14*
    - *Oliver Burmeister – TC9*
    - *Paul Haskell-Downland – TC11*
    - *Simeon Simoff – TC12*
    - *Marcus Belder – TC11*
    - *Sharon Singh – TC3*

   have been requested to propose an event activity topic which could be used to contribute to the IFIP 60th Anniversary Celebrations (June timeframe)" and in addition to contribute 1 short (<less 600 word) article on TC activities for inclusion in ACS Information Age, and for inclusion in IFIP news channels.
9. **Netherlands** – *Leon Strous input - Smart Humanity - major topic of the KNVI, Nov 2021.*
10. **Germany** – *MD GI positive response*
11. **UK** – *Input from John Higgins for BCS*
12. **CLEI -** *President of CLEI - Our main event is CLEI 2021 (https://clei2021.cr/home), maybe this is the occasion to commemorate IFIP founding in Latin America*
13. **Virtual jubilee event scheduled for 28 September**- *the day declared by the UN as the (annual) International Day for Universal Access to Information (IDUAI https://en.unesco.org/commemorations/accesstoinformationday. IFIP was founded under the auspices of UNESCO. Leon has confirmed with IFIP President re: some virtual activities for 28 Sep 2021.*
14. **IFIP IP3** – *Co-brand IFIP 60th at WSIS 2021:*
    1. *Virtual Exihition*
    2. *Thematic Workshop - Building Cyber Resilience with a Professional workforce, How to Protect infrastructure, privacy, consumers and*

15. **YIT -** would be happy to host and Co-brand one of the events for the IFIP 60th Anniversary.
16. **IFIP TCs/WGs** - Philippe mentioned the World Usability Day (https://worldusabilityday.org/). Maybe an idea to organize a World IFIP Day; Philippe will invite TCs to consider jubilee events and discuss it at the TA meeting March 18th.
17. **TC11** – Chair, Steve Furnell - I've passed the details to the organisers of our IFIP SEC 2021 event and I've also suggested that they might consider a specific themed talk in the programme – will liaise with Leon Strous.
18. **TC12** – previous conversation with Chair TC12 – an event around GA.
19. **IFIP 60th jubilee book AICT 555** – Leon Strous to review whether some topics / authors in the first jubilee book AICT 555 (see link above) can be used for a separate event or in events of others.
20. **Second jubilee book, AICT 600** – The 2nd Festschrift edition will be AICT 600, a collection of papers focussing on the technical/scientific output of the TCs and their WGs on the occasion of IFIP's 60th anniversary. Erich (editor) to investigate whether it can be used for a series of event, perhaps the WebTalk Series.
21. **IFIP Fellows "Nobel Laureates"** - an event to recognize our new IFIP Fellows (organized by IFIP Vice President Jan Gulliksen).
22. **SEARCC** – Secretary General to follow-up with SEARCC members in relation to hosting an event.
23. **IT Professionalism Europe -** Austeja Trinkunaite, Secretary General, Mary Cleary Chair of TC 428, Liesbeth Ruoff, IP3.

This looks promising and is a good start. There is confidence that the list will grow when we continue reaching out to our members and the technical community. There can be a string of events by societies, and societies may join forces and cooperate in events. We must make sure that there will be good linkages with and exposure to UN bodies like UNESCO, ITU, UNCTAD, etc.

Mr Wong informed the Board how the Committee will *promote the series of events and activities:*

Daniel Krupka, Managing Director German Informatics Society (GI), was invited to present some best practices from the German Informatics Society (GI), in particular what they had done at the occasion of GI – 50. Daniel Krupka has 10+ years experience in PR & Communications prior to joining GI. He has agreed to assist with the development of a plan to promote the series of virtual events around the world for the IFIP 60th.

The IFIP 60th Events Coordination Committee met for the second time on March 15 2021. The meeting considered the preliminary Promotion Plan developed by Daniel Krupka. Michael Grant (BCS Past President) and Alastair Irons (Vice President of the BCS Academy) substituted for John Higgins, BCS President at that meeting.

The preliminary Promotion Plan - to all accounts was very well received by the Committee including very positive comments from Michael Grant (BCS Past President) who had PR background and experience in his previous roles.

Daniel Krupka, Max Bramer, Eduard Dundler and Anthony Wong will be meeting on Monday 22 March to discuss the operational details and budget for the Promotion Plan.

The IFIP 60th Events Coordination Committee is scheduled to meet again at the end of March/ early April to complete the Promotion Plan.

The Promotion Plan will then be tabled at the April meeting of the IFIP EC for approval.

12. Standing Committees

12.1. *International Liaison Committee*

Mr Hinchey pointed to the President's report, where he had already informed the Board ~~informed~~ about activities with UNESCO, CSTAD and ITU (WSIS).

12.2. *Service Awards Committee*

Mr Hinchey reported that so far, no nomination for the Silver Core & Service Award has arrived, but the deadline for nominations is set to July 15th, 2021.

12.3. *IFIP Fellow Selection Committee*

Mr Gulliksen reported that there are presently no nominations, but deadline for nominations is April 30th, 2021.

12.4. *Digital Equity Committee*

Ms Marin-Raventos presented the report from the Digital Equity Committee and said that DEC had a 2020 budget of 12.000 euros, during the first call I-2020, 11.500 euros were allocated (plus 500 euros already allocated and reimbursed for the January event); by July 2020, most events did not know if they would use their funding, thus no II-2020 call was distributed ;

COVID caused many events to cancel or to move to online versions, not requiring travel funds. In April DEC met virtually and decided that the allocated funds **could be used to cover registration fees for Ph.D. students from developing countries** for events being held virtually. This possibility was communicated to events with allocated funding.

Ms Marin-Raventos informed the Board that for 2021 DEC has a budget of 6.000 euros. During the first call I-2021, two requests arrived late (5.500 euros) and will been submitted to DEC for approval.

Ms Marin-Raventos presented the general rules for applying for DEC funding:

- Allocation periods:
  February (considering all the requests arrived between July 1 and January 31), August (considering all the requests arrived between Feb. 1 and July 31)

- An extraordinary funding request call will exist, if by the end of each year the annual budget has not been invested
  - has not been totally assigned or
  - allocated funds have not been reimbursed.

- The requests should be sent to gabrielamarinraventos@gmail.com indicating:
  - the corresponding IFIP activity,
  - some documentation describing it (call for papers, announcement, program),
  - the planned use of the funds, and

- o corresponding TC Chair approval.

- Grants will cover travel expenses (transportation tickets)
  - o Travels (not stays or registrations fees) of PhD students of developing countries with an accepted paper in some IFIP activity (conference, workshop, school, etc.) held in any country--- maximum 750 euros each
  - o Travels (not stays) of invited speakers/tutorialists of IFIP activities (conference, workshop, school, etc.) held in a developing country
  - o Travels (not stays or registrations fees) of young researchers or practitioners of developing countries with realized or ongoing project to be presented in some IFIP activity (conference, workshop, school, etc.) held in a developing country

- Documentation needed
- Ticket receipts
- Boarding passes
- IFIP payment form signed by Grantee, Person organizing the IFIP event and who requested the funding and Chair of DEC
- travel report of the grantee
- Description of his/her experience in the event
- Possible impact on his/her career
- Pictures of participation

Ms Marin-Raventos asked the Board to find a flexible way of using the budget if it is not completely used. The Board **ADVISED** that DEC should inform requesters that there might be amount available and might be used.

13. Future Strategy

Hr Hinchey informed the Board that he will ask Member Societies for input to be sent to him.

14. Future Meetings

Mr Bramer presented the plans and rationale behind ~~for~~ the upcoming meetings:

The Executive Committee has decided that the 2021 meeting of the General Assembly will be a virtual meeting held during the week beginning September 20th. The Board now needs to determine the precise dates. I propose that the meeting should be held on Tuesday September 21st and Wednesday September 22nd, beginning at noon, and ending by 3 p.m. at the latest on both days (Vienna time).

Meetings of the Board and the General Assembly in 2022 are still provisional, as we cannot be sure when it will be safe to hold face-to-face meetings again and what restrictions on international travel there will be next year. However, I suggest that we plan on the assumption that both meetings will revert to being face-to-face.

The German Informatics Society (GI) kindly offered to host the Board Meeting in Berlin both last year and this year, but both invitations unavoidably had to be declined because of the Covid pandemic. If GI is willing to repeat its invitation for 2022, I recommend that the Board should accept the invitation and the next Board meeting should be in Berlin on used for committee and other meetings, or as close to those dates as is convenient for GI.

As for the General Assembly, the intention was that the French national representative society, SIF, would host the meeting in Toulouse in September 2020. This was postponed to September 2021 because of the pandemic and now once we are unable to hold the meeting face-to-face because of Covid. If SIF is willing to repeat its invitation for 2022, either in Toulouse or in another part of France, I recommend that it should be accepted and *the General Assembly should be held in France on Tuesday used for committee and other meetings, or as close to those dates as is convenient for SIF.*

Should either GI or SIF not be able to repeat its invitation for 2022 we will seek offers of hosting from our other member societies.

The Board **DECIDED** on the following dates for the next meetings

2021:
General Assembly   Tuesday, September 21st and Wednesday, September 22nd
                        Online with ZOOM

2022:
Board 2022
Preliminary meetings: Tuesday, March 22nd, 2022   Berlin, Germany
Board: Wednesday, March 23rd, 2022 and   Berlin, Germany
                      Thursday, March 24th, 2022

General Assembly 2022
Preliminary meetings: Monday, September 19th, 2022   France
                        (to be checked with French society)
General Assembly: Tuesday, September 20th, 2022 and
                      Wednesday, September 21st, 2022

15. Any Other Business

16. Closing of Meeting
Mr Hinchey thanked everybody for attending this virtual Board meeting and declared the meeting as closed.